

Example APS Registration for New User of 11-BM Mail-in Service

Find more info at <http://www.aps.anl.gov/Users/New/>

Disregard this note for non-US citizens if registering only for mail-in services

Registration Form for Access to Argonne National Laboratory's DOE/BES National User Facilities

Please complete the following on-line form and then click the "Submit" button. You must answer all questions on the form. An incomplete form can delay the processing of your registration and possibly impact your a reply within 48 hours of registering. If you do not receive a reply, please send an email to apsuser@aps.anl.gov.

NOTE: Non-U.S. Citizens, please [click here](#) for special instructions regarding new Department of Energy requirements for entry into Argonne National Laboratory.

Enter data then click on submit.

Select the user facility you will be visiting at Argonne (Check any or all. Must check at least one)

- Advanced Photon Source (APS)
 Center for Nanoscale Materials (CNM)
 Electron Microscopy Center (EMC)

Select 'Advance Photon Source (APS)'

Date of arrival at Argonne if know (e.g., 21-JAN-2090)

Leave 'Date of Arrival' empty for mail-in

Registration purpose

- To update my personal information
 To obtain a badge number to submit a proposal for on-site work.
 To obtain a badge number to submit a proposal for mail-in service (macromolecular crystallography or power diffraction) or remote use of a beam line.
 To obtain a badge number for site access for an already-accepted proposal.
 other registration purpose

Select 'badge number for mail-in service'

If you chose "Other" as your "Registration Purpose" please provide details here:

Is any of your planned research proprietary or potentially proprietary? Yes No

Are you currently an Argonne employee? Yes No

Have you ever registered as an APS, ATLAS, CNM, EMC, or IPNS user? Yes No

Have you worked in any capacity at Argonne National Laboratory? Yes No

Proprietary? If 'Yes' please see APS & 11-BM website for important information about proprietary research.

If you answered yes to either of the last two questions, what is/was your Argonne badge number (if you remember) or what were the years you worked at Argonne?

badge:
dates from: to:

Your badge number appears on the back of your badge, below and to the right of the magnetic strip. Use the third through seventh digits of this number.



Was your name different? If yes, what name did you use?

Are you a staff member of the following facilities (Check any that apply)

- APS CNM EMC

Title (Prof., Dr., etc.)

First/Given Name (no nicknames)

Middle Initial (if none, check "NPI" for No Middle Initial) NMI

Last/Family Name

Gender Male Female

Race/Ethnicity

Enter Personal Information

Institutional Affiliation

(Enter employer or school if you are a student)

Select from list List

Department

Street Address

City

State

Zip Code

Country List

Office Telephone (e.g., 999-999-9999)

Fax (e.g., 999-999-9999)

E-mail Address

Employment Level

Enter Contact Information for Argonne and APS Records.

Note: Email and mailing addresses used for the 11-BM mail-in program are taken from the General User Proposal (GUP).

If you chose "Other" as your "Employment Level" please provide details here:

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Home Street Address

Home City

Home State

Home Zip Code

Home Country

Home Telephone (e.g., 999-999-9999)

Emergency Contact

Emergency Contact's Address [Same as Home](#)

Emergency Contact's Telephone (e.g., 999-999-9999) [Same as Home](#)

Country of Citizenship

Date of Birth (e.g., 21-JAN-1985)

Additional Contact Information for Argonne and APS Records

If NOT a U.S. citizen, the following information is required. All INS documents must be current (or we need proof of application):

City AND

Country of Birth

Kind of Business or organization (e.g., government, company, laboratory, university)

Educational Background (List ALL university/college degrees and dates conferred)

Field of Research

PASSPORT

Passport Number

Passport Country of Issue

Passport Expiration Date (Current expiration date required) (e.g., 21-JAN-2090)

VISA

Current visa information/or LPR cards is required for all citizens of all countries except Canada, Mexico, and 27 countries on the [visa waiver list](#) (passport and I-94 are still

LPR (green card) Yes No

LPR number

LPR expiration date (e.g., 21-JAN-2090)

Type of travel visa

Visa control number (upper corner 200XXXXXX)

Visa Expiration Date (e.g., 21-JAN-2090)

ALTERNATE ID's

Select appropriate in-status document as follows:
(e.g., F1 visa requires I-20 SEVIS, J-1 visa requires DS-2019, H-1 visa requires I-797)

Other required form of identification

Approved Identification Form's Number

Country of Identification Form (if applicable)

Expiration date of Identification Form (if applicable)

Non-US citizens: please complete this section

Non-US citizens: If you have a US visa, please enter the info here. If you do not have a visa, AND are registering only for mail-in services, then please select "Visa applied for" from the pull down menu and leave the other text boxes blank

Click button **ONCE** when finished

Please contact the APS user office with any questions about New User Registration apsuser@aps.anl.gov.